# Safety and Security



## Important Phone Numbers

• FIC: Faculty in Charge: 3 PM — Check in 978-376-1303

AOD: Administrator in Duty: Evenings 978-760-1906

• Mrs. Giles: 24 x 7 978-987-3203

• Mr. Crozier: 24 x 7 978-394-2185

• Health Center: 24 x 7 978-371-6583

MX Campus Security: 6:00 PM – 6:00 AM 978-265-0119



#### Other numbers to get...

- HOH and Dorm Team will provide numbers
- Advisor will provide contact information
- If you need something, please CALL
- Do not text or e-mail
- An emergency = a call

Also note: if you dial 911 by accident, PLEASE
 stay with the phone – must be cleared by CPD

#### Beacons

- AlertUs campus notification system
- If you hear it go off:
  - Shelter in Place
  - Check your phone for instructions





## People, places, things

- Do not use someone else's prox card for doors or The Grill
- Problem with safe? Email me: mcrozier@mxschool.edu
- Going to woods? Go in a group.
- Blackboard connect emergency notification system
  - Test phone call next week
- School shuttle back of Stu Fac, 3:00 7:00 pm
  - Stops in Concord center and depot area (MX Savings, DD)
  - Paul Lynch, Paul Torres
- Mail room
  - Paul Torres, James Potter
- Stay out of the construction zones

#### Prox cards

- New prox card access on exterior doors of
  - Eliot Hall
  - Clay Centennial
  - Ware Hall
  - Warburg Library (interior)
  - Athletic Center
- School day = doors are open (except athletics)
  Evenings/study hours = use your prox
- After hours = no student access



#### Prox cards

- Helps us to manage "random" access by noncommunity members
- Your prox card = your prox card
- Your keys = your keys
- Middlesex does monitor prox card traffic
- If you need a new prox card, please see Paul Torres in the mailroom



#### Security cameras

- North vehicle gate
- DSP and Athletic Parking area
- Athletic entrances
- Again, helps us manage unauthorized visitor access



## Safety Refresher: Fire Drills

- Dorms: assemble outside dorm; follow HOH instructions
- Classes: follow teacher's instructions
  - Eliot or Clay Centennial Class: assemble on Circle
  - Ware Hall/Dining Hall: assemble on Circle
  - TAC or Library: assemble in Bancroft Courtyard
  - Athletic Center: assemble in Athletic Courtyard
- Fire Department will give the all clear to return

## Safety Refresher: Shelter in Place

- Situation outside which necessitates limited movement (e.g. tornado)
- Notification: AlertUs and phone, usually time limited
- Proceed to a safe indoor space, do not allow students to go outside; follow instructions of adults







#### **Delivery Results**

Title

Message Type Emergency

Site MIDDLESEX SCHOOL

Scheduled By Matt Crozier

Send Time 22 August 2016 3:30AM (ET)

Text Completed 22 August 2016 3:34AM (ET)

92

English\*

Selected Contacts

Successfully reached 64 (69%)

Tornado warning

Languages

DEVICE DELIVERIES

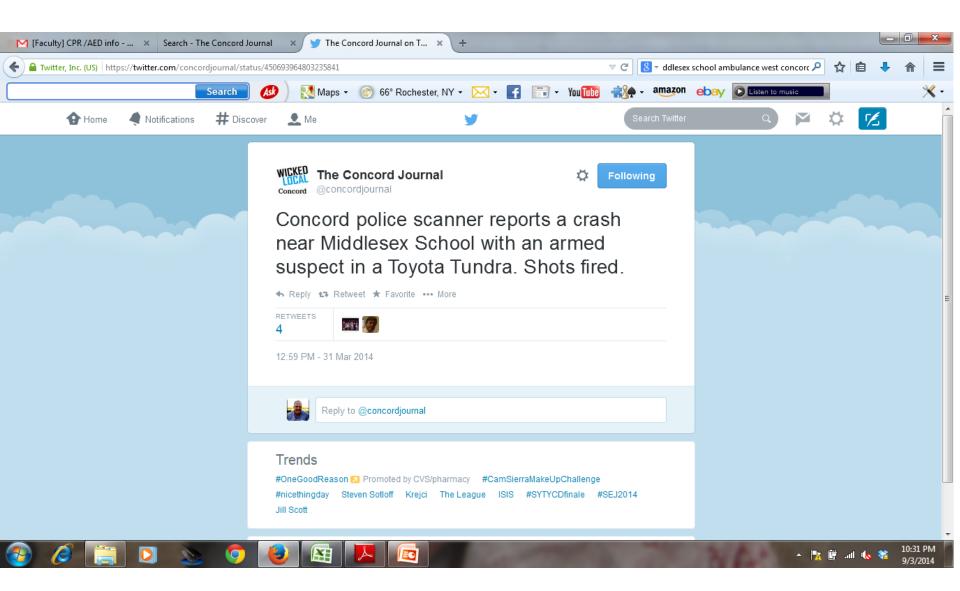




## Safety Refresher: A.L.I.C.E.

- Intruder on campus or situation which necessitates action: Concord PD controls this situation with Mrs. Giles and A Team.
- Alert
- Lockdown
- Inform
- Counter
- Evacuate







## Other updates

- Scott Camilleri will present at assembly on September 20
- Ongoing dialogue with Concord PD (Chief O'Connor) and Concord FD (Chief Cotreau)
- Parking will be tighter than usual this year - be careful







#### We care

• See something, say something

Have a great year!

